

Short Term Goals: Paramedic Chiefs of Canada

Strategy (S)# > Sub Task (ST)#	Short Term Goal (next 6-12 months)	Task/Sub Task	Value	Time =0-4 months =4-8 months =8-12 months	Estimated Effort = 2-10hrs = 10-20hrs =>20hrs	Resources	Skills	Success Measured By
S1	Re-affirm the "Vision" of EMS in Canada and as such the mission and goals of PCC	 introduce session document at March Board meeting conduct an evidence-based review to validate vision is being adopted across Canada 	 approval of focus and strategy to achieve confirms and validates the White Paper and identifies areas for updating provides qualitative evidence identifies gaps or weaknesses in the white paper 			 completed consultant, external review, internal lead rep, must have access to Chiefs fluid survey 	 completed data analysis team to develop question clear understanding of research 	Board presentation March 10,2014 documented evidence with examples that in all parts of Canada all elements of the white paper are in practice
		develop comprehensive communication plan to promote the vision (ST5)	establishes PCC as official source for all national paramedic issues			• ST5	• ST5	demonstrated evidence that local and provincial paramedic services, stakeholders and partners refer to PCC as official national voice
S2	Reinforce, re-invigorate, re-establish and where required re-build relationships through the re-engagement of PCC membership (partners and key stakeholders)	define partners and industry stakeholders	ensures the proper people are at the table – who is missing?			executive review and prioritize partner list	 familiar with partners corporate history Kelly 	report that contains a completed inventory of stakeholders categorized by relationship
➤ ST2.1	Relationship building - must provide "value added" to maintain our current membership and commence a steady expansion at all three levels Tier 1, 2 and 3	define value - what does each Tier expect?	ensures the association is meeting membership expectations			 survey partners and industry stakeholders other recent surveys membership services committee 	Membership Services Committee	report that defines each Tier 's interests and expectations of the PCC with outcome based metrics

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		An example of providing value at various tiers may be to have a national Paramedic Service competition hosted by PCC	this will get more of our current membership aware of what the PCC is doing which will help attract new membership			bi-monthly meetings to get this lined up with the current competition and we will need to find sponsors to host the event	 current provincial Associations to support this and a current member of the PCC board to help 	hosting an event that aligns with all tier member expectations as demonstrated through participant attendance and post event survey
➤ ST2.2	Educational leadership collaboration with Canadian post-secondary educational institutes	 establish partnerships to deliver leadership education specific to advance paramedic services identify collaboration opportunities i.e. work SEMSA and OAPC on this issue 	 provides PCC endorsed formal education to ensure leadership development provide uniform, focalized leadership training to advance Paramedic Services ensures no duplication of efforts at provincial and local levels identifies existing programs to evaluate effectiveness 			 Leadership Committee Leadership Committee chair to review work to date sub-committee 3- 5 people to develop working plan NOCP 	 environmental scan expertise in leadership development knowledge of educational systems and programs 	the development of a formalized framework to promote leadership education with outcome based metrics
S3	Provide meaningful member service to advance role of Paramedic Services in healthcare and grow and commit revenue	identify how the meaningful services link to promotion of healthcare and viability of the association	 develop greater understanding of our members of how PCC links to healthcare advancement ensures focus is on advancing roll in health care encourages membership participation 			 white paper fluid survey Board driven retrospective surveys webinars conferences 	 Board Must have a national Paramedic Services perspective 	the development of detailed report that connects PCC to the promotion of healthcare affirming focus of Association
➤ ST 3.1	Show value to our membership - tell the story	 provide historical review of PCC and relevancy to the future at the June meeting develop method(s) for members of all levels to have access and influence on PCC 	 provides reasons why the PCC should be important to all Paramedic Service leaders in Canada achieve buy-in at all levels produces pathways for advancement and success at all levels 			 Bruce Farr Membership Services Committee 	 strong national Paramedic Services leader with historical presence Knowledge of membership needs (ST2.1) 	 presentation at June 2014 conference Creation of a plan to allow greater membership access to PCC with outcome based metrics

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		 develop follow-up communication strategy to continue telling our story(see ST5) 	to continue the conversation of importance of PCC			ST5	communicatio ns experts	completion of ST5
	Governance and organizational	develop a position statement and strategy from the Board to address governance	 ensures efficiency in Board management more transparent ST2 			BoardGovernance committee	 understanding of TOR and what the changes result in 	Governance restructuring completed with new Board composition and TOR
➤ ST 3.2	restructure to meet the national mosaic and realities of the industry today and into tomorrow	 develop a procedural document to provide clarity on organizational structure including roles and responsibilities 	 supports ST2 and efficiency understanding of Board functionality at all levels of membership 			BoardGovernanceCommittee	 administrative skills knowledge of structure and form of model business background 	creation of a procedural document that includes Board member titles, JD's and all policies and procedures
S4	Develop the 2015 and the forecast 2016 budget to enable the commitment of resources to advance public policy	 creation of a multi-year budget using objective increases 	 provides ability for longer term planning establishes annual goals for funding increases 			historical budgetsbudget forecast	 financial management and planning 	submission of 2015 budget and include draft 2016 budget
➤ ST 4.1	Increase membership by 10 % in 2015	 develop a plan to implement a membership "drive" develop long term plan 	 provide information to Paramedic Services professionals why to join provide financial stability to the PCC 			 results of ST2 and ST3 review other organization memberships to define expected long term growth percentage 	champions in each province	increased membership in all tiers in the 2015 calendar year by at least 10%
➤ ST 4.2	Achieve a sustainable revenue model to ensure day to day operational viability and provide the ability to fund/invest development	 create core funding streams through membership, sponsorship and other means 	 ensures viability and sustainability of PCC permits long term planning 			 results of ST2, ST3 and ST4.1 Sponsorship Committee Membership Services Committee 	 NFP organizational management Financial management 	submission of rolling 5 year budget forecast

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		 create a comprehensive plan to enhance internal as well as external communications utilization of conventional mediums as well as social media 	 enhance communications with stakeholders, members, and public improved branding of PCC provides effective communications on important topics and issues 			communications expert within operating company i.e. Toronto?	communications experts	Submission of a comprehensive communication strategy including implementation plan and outcome based metrics
\$5	Develop a strategic communication plan	develop a branding strategy to promote the PCC and identify the organization as the official spokes-organization for all things of a national Paramedic Services interest i.e PSA's during Paramedic Services Week	 demonstrates the positive nature of Paramedic Services which will help with retention and recruitment of all levels of membership this will this will get more of our current Partners / Sponsors of the PCC to see that they are helping profile paramedics in the country and that their sponsorship is going to help make this happen 			Branding expert – possibly private firm?	 Sponsorship Committee PR firm 	Submission of a branding program with outcome based metrics to bolster the identity of the PCC